



# RED HALL PRIMARY SCHOOL

Zoar Street, Lower Gornal  
Dudley. DY3 2PA  
Tel: 01384 813850/812478

Headteacher: Helen Tomlinson

5<sup>th</sup> September 2023

Dear Parent/Carers,

Please find your reminders for starting and finishing times for this week:

NEW NURSERY	Wednesday 6th	Thursday 7th	Friday 8th
am	9.30am – 10.30am	8.30am – 10.30am	8.30am – 11.30am
pm	1pm-2pm	12 – 2pm	12 – 3pm
30-hour children	9.30 – 10.30am	9.00am – 12.30 LUNCH	9.00am – 3pm LUNCH

Welcome back NURSERY	Wednesday 6th	Thursday 7th	Friday 8th
am	8.30am-11.30am	8.30am-11.30am	8.30am-11.30am
pm	12-3pm	12-3pm	12-3pm
30-hour children	9am – 3pm LUNCH	9am – 3pm LUNCH	9am – 3pm LUNCH

Reception	Wednesday 6th	Thursday 7th	Friday 8th
	9am – 12pm	8.45am- 1pm LUNCH	Full day

*\*Please note that some children may need an adjusted timetable and with a more gradual build-up of time. This will be discussed with parent/carer as necessary.*

w.c. 11 <sup>th</sup> September: Reception
Gates open 8.40am
School day begins 8.50am
School day finishes 3.20pm

Reception children will enter and exit from the Reception playground. At the end of the day parents will wait on the KS1 playground in a queue. Children will be dismissed to families one at a time.

KS1: Year 1 and Year 2
Gates open 8.45am
School day begins 8.55am
School day finishes 3.25pm

Year 1 and Year 2 will enter and exit through the green picket fence. At the end of the day parents will wait on the KS1 playground. Children will be dismissed to families one at a time.

KS2: Year 3 – Year 6
Gates open 8.50am
School day begins 9am
School day finishes 3.30pm

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- In the morning all children will enter school through the large black gates.
- Y3 will enter school via the steps closest to the black gates.
- Y4 will enter school via the steps with the conservatory doors.
- Y5 will enter school via the steps with the conservatory doors.
- Y6 will enter school via the rear door, by the quiet area.

At the end of the day:

- Y3 parents are to come onto the playground and wait near the garage. This will be marked out for you, so you know where to stand. Children will be dismissed one at a time from the playground.
- Y4 and Y5 parents to wait on the playground near the fence that is opposite the conservatory steps. This will be marked out for you, so you know where to stand. Children will be dismissed one at a time from the playground.
- Y6 parents to wait on the playground close to the brick wall. Y6 children will walk around from the rear of the building to meet you. They will do this independently and be supervised by their teachers.

We know that with changes this may take a little while for us all to get used to. We will make sure that we are on hand to help support and direct you. We thank you for your patience and help to make sure that the dismissal is safe and swift. As always, when children first go to their new classes it takes a little while for the adults to get to know who is who. We know that you will understand this and work with us.

If there are any worries or concerns about this plan, please don't hesitate to speak with one of the team or email [info@redhall.dudley.sch.uk](mailto:info@redhall.dudley.sch.uk)

Yours sincerely,

Helen Tomlinson  
Head teacher

Mark Westwood  
Chair of Governors